

93/2019 KUZMA) **THAT** the Board approves Change Order #5 which is to change the flooring for the storage room.

CARRIED.

MAINTENANCE MEETING

The Board reviewed the minutes from the Maintenance meeting held Tuesday, September 24, 2019. The Board approved the following recommendations:

LED INSTALLATION AT ALL PUMP HOUSES

94/2019 ALDRED) **THAT** as each Pump House requires a new outside fixture, Jason will change to LED.

CARRIED.

PUMP HOUSE #2 – WATER FILL UPDATE

The water fill station will be postponed till the October Board meeting and once Finance Committee has reviewed costs. A survey will be sent out to all subscribers.

NEW BADGER METERS and PURCHASE OF METERS

95/2019 CARLSON) **THAT** the Utility purchase Badger end points for the 12 monthly large users.

CARRIED.

NEW TALK MAIL PROGRAM

96/2019 KUZMA) **THAT** the Utility proceed with a new TalkMail system known as Voyent Alert! through Icesoft Technologies at a cost of \$1,400.00 for year one, and \$1,260.00 for year two and \$1,190.00 for year three.

CARRIED.

SAFETY AUDIT REVIEW

Jason reviewed the Safety Audit from Sept 5th. The Committee is recommending that the chain link fence from the new office building be used at a pump house if solar panels are installed.

The Board reviewed the Safety quote from Arrow Safety Solutions for an annual audit.

- 97/2019 DYCK) **THAT** the Review of the H & S Program and the Annual Internal Safety Audit be purchased from Arrow Safety Solutions at a cost of \$1,350.00.

CARRIED.

Jason Bellina, Lloyd Gratrix and Murray McArthur will review the audit with Dean of Arrow Solutions in early 2020.

REVIEW OF EMERGENCY RESPONSE PLAN

- 98/2019 ALDRED) **THAT** the Board approve the updated Emergency Response Plan as presented.

CARRIED.

REVIEW OF DAWWU - LAGOON

Lee Reinhart of WSA is recommending that an Emergency Response Plan be developed for DAWWU. Jason and Rosalind will work on this.

- 99/2019 McARTHUR) **THAT** the Utility invoice DAWWU for \$2,142.00 for reimbursement of the ATAP course for Jason Bellina and Brian McNutt to obtain Class 1 Wastewater Treatment & Collection certification once notification has been received that both Jason and Brian have passed the course.

CARRIED.

PURCHASE OF AED

Rosalind has contacted Jessie Williams inquiring where the Resort Villages received their AED from and Jason will continue to follow up on any grants available for the purchase of an AED.

- 100/2019 KUZMA) **THAT** the Maintenance Operational Report, SRC Water Sample Report, Daily Water Sample Report and the Maintenance Monthly Hours Summary which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

6:55 p.m. – Jason Bellina left the meeting.

3. REVIEW OF BOARD MEETING MINUTES FROM AUGUST 28, 2019

101/2019 DYCK) **THAT** the minutes from the August 28, 2019 meeting be approved as circulated.

CARRIED.

4. BUSINESS ARISING FROM MINUTES (as stated on Agenda)

- a. Bronwyn Eyre Update –some Board members met with Minister Eyre on September 3, 2019. Mike Kuzma informed the Board on the outcome of the meeting. It was a very good meeting and we look forward to future updates.

5. NEW BUSINESS – CORRESPONDENCE

- a. Norm Osback, Board Member – resignation
- b. SaskPower – Smart Meter Installation
- c. SaskWater Bulletin

102/2019 CROWDER) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

6. NEW BUSINESS – ADMINISTRATOR REPORT

103/2019 CROWDER) **THAT** the Administrator’s Report and Employee Payroll Reports for the September 25, 2019 meeting, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

Nelson Crowder left the meeting:
Time: 7:25 p.m.

6.c. CORPORATE BYLAW UPDATE

Darice reviewed the Corporate Bylaw and changes implemented at the special meeting of all Corporate Partners. Eight copies are being sent to all Corporate Partners in anticipation that signing will take place.

6.d. PUBLIC NOTICE BYLAW

This bylaw will be reviewed at the Policy Committee meeting.

7. NEW BUSINESS – MONTHLY FINANCIAL REPORT

104/2019 McARTHUR) **THAT** the Financial Report ending August 31, 2019 which is attached to and form a part of these Minutes, be approved as presented.

CARRIED.

8. NEW BUSINESS – COMMITTEE REPORTS

New Building Committee – reviewed under Maintenance Report

Maintenance Committee – reviewed under Maintenance Report

HR Committee – no meeting held.

Finance Committee – no meeting held.

Policy Committee – no meeting held.

9. ACCOUNTS PAYABLE REVIEW AND APPROVAL

105/2019 KUZMA) **THAT** the accounts from Cheque No. 4061 to Cheque No. 4077, along with the Payroll listing and other payments, a list of which is attached to and forms a part of the September 25, 2019 Minutes, be approved as presented.

CARRIED.

10. OTHER BUSINESS

No other business presented for this meeting.

11. NEXT MEETING DATES

- a. **HR Committee** – Oct. 16, 2019 – 9:30 a.m.
- b. **Finance Committee Meeting** – Oct. 18, 2019 – 10:00 a.m.
- c. **October 2019 Regular Board Meeting** - Wednesday, Oct 23, 2019 – 5:00 p.m.
- d. **Maintenance Committee** – at the call of the chair.
- e. **Policy Committee** – at the call of the Chair.

12. ADJOURNMENT

106/2019 KUZMA) **THAT** this meeting be adjourned.
Time: 7:50 p.m.

Dwayne Heidt, Chairman

Rosalind Arndt, Administrator