

DUNDURN RURAL WATER UTILITY
Regular Meeting
Minutes

Wednesday, September 22, 2021
9:30 a.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 401 2nd Street, Dundurn, Sask. and via Telephone Conferencing on Wednesday, September 22, 2021.

Present:

R.M. of Dundurn: - Jay Olyniuk
Town of Dundurn: - Andrew Servetnyk
Resort Villages of Thode & Shields: - Corey Fernets

Elected Members at Large: - Murray McArthur

- Rosalind Arndt, Administrator
- Jason Bellina, Maintenance & Operations Supervisor

ATTENDED via Telephone Conferencing:

Town of Hanley: - Melissa Maddocks
Subject Matter Professional: - Michael Kuzma

ABSENT:

Elected Member at Large: - Lloyd Gratrix
R.M. of Rosedale: - Vacant

The regular meeting was called to order by Acting Chair, Jay Olyniuk at 10:06 a.m.

1. APPROVAL OF AGENDA

108/2021 MCARTHUR) **THAT** the agenda be approved as presented.

CARRIED.

1. APPOINTMENT OF SUBJECT MATTER PROFESSIONAL

109/2021 SERVETNYK) **THAT** the Board appoints Michael Kuzma as Subject Matter Professional for this meeting and **THAT** Michael will be reimbursed one hundred dollars for attending this meeting.

CARRIED.

2. NEW BUSINESS – OPERATIONS & MAINTENANCE REPORT

Jason reviewed the Maintenance Operational Report, the SRC Water Sample Report, the Daily Water Sample Report and the Maintenance Monthly Hours Summary as attached.

Brian McNutt is now off work due to health reasons. The Board discussed a temporary replacement while he is away.

- 110/2021 FERNETS) **THAT** the Board approve to place an ad for a Temporary Maintenance Technician with the possibility of permanent employment. Salary to commensurate with experience.

CARRIED.

- 111/2021 SERVETNYK) **THAT** the Maintenance Operational Report, the SRC Water Sample Report, the Daily Water Sample Report and the Maintenance Monthly Hours Summary, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

2.f. REVIEW of INFILL PROJECTS – 2020 and 2021

2020 – Elkwood is now completely done, and the pressure test and water samples have all passed. KMS has 2 installs to complete for the 2020 project. Jason will contact James. Tall Trenching will be starting the 2021 Infill Project next week.

10:35 a.m. – Jason Bellina left the meeting.

- 112/2021 MADDOCKS) **THAT** the Board approves to table Point #3 – RBC Dominion Securities until the November Board meeting.

CARRIED.

4. NEW BUSINESS – MONTHLY FINANCIAL REPORT

Michael Kuzma reviewed the complete Financial Report.

- 113/2021 OLYNIUK) **THAT** the Financial Report ending August 31, 2021 as presented by Michael Kuzma, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

5. NEW BUSINESS – SASKWATER MEETING

Mike summarized the special meeting from yesterday with SaskWater and the City of Saskatoon.

Galen Heinrichs of the City of Saskatoon had a very detailed PowerPoint presentation. Capital costs used to be included in the water rates but with the new Agreement with SaskWater, the City will be implementing a Capital Connection Levy for every home that will connect to the City of Saskatoon water system.

What connections will be “grandfathered” will be detailed in the new Agreement.

114/2021 MCARTHUR) **THAT** the Board accepts the SaskWater report as presented by Michael Kuzma for information only.

CARRIED.

6. REVIEW OF BOARD MEETING MINUTES FROM August 25, 2021.

115/2021 SERVETNYK) **THAT** the minutes from the August 25, 2021 meeting be approved as circulated.

CARRIED.

7. BUSINESS ARISING FROM PREVIOUS MINUTES (as stated on Agenda)

Andrew declared a potential Conflict of Interest regarding this next item: 11:15 a.m.

7.a. Town of Dundurn Assessment

The Board reviewed the assessment notice received from the Town of Dundurn for our new office/shop. Rosalind submitted an appeal to the town as we are a controlled corporation formed through the municipalities.

116/2021 FERNETS) **THAT** the Board authorize Rosalind to contact our lawyer to review the appeal information and to attend the appeal with Rosalind on September 28, 2021.

CARRIED.

Andrew rejoined the meeting: 11:20 a.m.

8. NEW BUSINESS – CORRESPONDENCE

a. Gord Krismer & Associates Ltd. – Town of Dundurn appeal of taxes

117/2021 MADDOCKS) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

9. NEW BUSINESS – ADMINISTRATOR REPORT

118/2021 OLYNIUK) **THAT** the Administrator’s Report and Employee Payroll Reports for the September 22, 2021 meeting, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

10. NEW BUSINESS – COMMITTEE REPORTS

No Committee meetings were held since the last Board meeting.

11. ACCOUNTS PAYABLE REVIEW AND APPROVAL

119/2021 MCARTHUR) **THAT** the accounts from Cheque No. 4592 to Cheque No. 4605, along with other payments, a list of which is attached to and forms a part of the September 22, 2021 Minutes, be approved as presented.

CARRIED.

12. OTHER BUSINESS

IN-CAMERA

120/2021 SERVETNYK) **THAT** the Board adjourn to an in-camera session.
Time: 11:25 a.m.

CARRIED.

121/2021 FERNETS) **THAT** the Board adjourn from the in-camera session and return to the regular meeting. **Time:** 11:34 a.m.

CARRIED.

13. NEXT MEETING DATES

Until further notice, the Board has agreed to start the monthly meetings at **9:00 a.m.**

- a. **October Board meeting** – Wednesday, October 27, 2021 – 9:00 a.m.
- b. **HR Committee** – at the call of the Chair
- c. **Finance Committee** – at the call of the Chair
- d. **Maintenance Committee** – at the call of the Chair
- e. **Policy Committee** – at the call of the Chair

