

**DUNDURN RURAL WATER UTILITY**  
**Regular Meeting**  
**Minutes**

**Wednesday, May 29, 2019**  
**5:00 p.m.**

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 410 2<sup>nd</sup> Street, Dundurn, Sask. on Wednesday, May 29, 2019.

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Present:

R.M. of Dundurn:	- David Aldred	
Town of Hanley:	- Darice Carlson	
Town of Dundurn:	- Michael Kuzma	
R.M. of Rosedale:		
R.V.'s of Thode & Shields:	- Dwayne Heidt	
Elected Members at Large:	- Lloyd Gratrix	- Murray McArthur
	- Norm Osback	- Nelson Crowder
		- Jason Bellina, Acting Administrator

Absent: - Harold Dyck, R.M. Of Rosedale

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The regular meeting was called to order by Chairman, Dwayne Heidt at 5:02 p.m.

**1. APPROVAL OF AGENDA**

47/2019 ALDRED ) **THAT** the agenda be approved as presented.

**CARRIED.**

**2. NEW BUSINESS – OPERATIONS & MAINTENANCE REPORT**

Jason reviewed the Maintenance Operational Reports, the SRC Water Sample Reports, the Daily Water Samples Reports and the Maintenance Monthly Hours Summaries as attached.

48/2019 CARLSON ) **THAT** the Maintenance Operational Report, SRC Water Sample Report, Daily Water Sample Reports and the Maintenance Monthly Hours Summary which are attached to and form a part of these Minutes, be approved as presented.

**CARRIED.**

**3. REVIEW OF BOARD MEETING MINUTES FROM APRIL 16, 2019 & MAY 15, 2019**

49/2019 KUZMA ) **THAT** the minutes from the April 16, 2019 meeting be approved as circulated.

**CARRIED.**

50/2019 HEIDT ) **THAT** the minutes from the May 15, 2019 Annual Meeting be approved for information purposes only.

**CARRIED.**

51/2019 CROWDER ) **THAT** the minutes from the May 15, 2019 First Organizational Meeting be approved as circulated.

**CARRIED.**

52/2019 CROWDER ) **THAT** the ballots from the May 15, 2019 Annual General Meeting be destroyed.

**CARRIED.**

**4. BUSINESS ARISING FROM MINUTES (as stated on Agenda)**

- a. Sunset Clause Letters - Thode, Shields, Hanley, Rosedale in agreement.
- b. Letter from Resort Village Thode update - reply to be sent inviting Mayor and Administrator to attend next meeting.
- c. SGI file no. SGSK 3904499 update
- d. Committee Assignments

**5. NEW BUSINESS – CORRESPONDENCE**

- a. RM of Corman Park – Rezoning of Land
- b. SaskTel – Rate Increase
- c. Rogers – Network Ending Reminder
- d. Water Security Agency – Rescinding of PDWA
- e. ICONIX – Corix Renamed Information
- f. SaskWater – 2018 Drinking Water & Compliance Report
- g. Meewasin Valley Authority – Water Cost Inquiry
- h. Town of Dundurn – Building of Sidewalk

53/2019 CARLSON ) **THAT** the Dundurn Rural Water Utility agrees to cost share the cost of the new pavement between the existing pavement and the future sidewalk with the Town of Dundurn.

**CARRIED.**

- i. RCCR Holdings – New Rent Agreement
- j. James Ridgeway – Brar Mediation
- k. Resort Villages of Shields and Thode – Appointment to the board
- l. Resort Village of Thode – Additional Information Request

54/2019 KUZMA ) **THAT** the Correspondence, having been read, be accepted and filed.

**CARRIED.**

**6. NEW BUSINESS – ADMINISTRATOR REPORT**

55/2019 CARLSON ) **THAT** the Administrator’s Report and Employee Payroll Report for the May 29, 2019 meeting, which are attached to and form a part of these Minutes, be approved as presented.

**CARRIED.**

56/2019 ALDRED ) **THAT** the Board approves Chantel Hendry’s application to be a Commissioner for Oaths.

**CARRIED.**

Declaring a conflict of interest, Mike Kuzma left the meeting.

57/2019 CROWDER ) **THAT** the 2019 Infill Project contract be awarded to Tall Trenching if the value remains under \$200,000.00 (as per the Guidelines to the Procurement Obligations of Domestic and International Trade Agreements), otherwise the project will go through the tender process.

**CARRIED.**

Mike Kuzma returned to the meeting.

**7. NEW BUSINESS – MONTHLY FINANCIAL REPORT**

58/2019 MCARTHUR ) **THAT** the Financial Report ending April 30, 2019 which is attached to and form a part of these Minutes, be approved as presented.

**CARRIED.**

**8. NEW BUSINESS – COMMITTEE REPORTS**

**New Building Committee – May 7, 2019 & May 16, 2019**

Jason reviewed the minutes from the New Building Committee meeting held May 4, 2019 and May 16, 2019. Mark Gress’s Site Visit Report No 1 was reviewed. The letters from the Town of Hanley, R.M. of Rosedale, Resort Village of Shields, and R.M. of Dundurn were in support of the new building.

59/2019 OSBACK ) **THAT** the minutes from the May 4, 2019 New Building Committee Meeting be approved as circulated.

**CARRIED.**

60/2019 KUZMA ) **THAT** a Royal Business Premium Investment Account be opened with RBC as a holdback account for Miners Construction.

**CARRIED.**

61/2019 GRATRIX ) **THAT** the minutes from the May 16, 2019 New Building Committee Meeting be approved as circulated.

**CARRIED.**

**Maintenance, Finance, Policy and HR Committees**

Maintenance, Finance, Policy and HR Committees – No meetings held

**9. ACCOUNTS PAYABLE REVIEW AND APPROVAL**

62/2019 KUZMA ) **THAT** the accounts from Cheque No. 3957 to Cheque No. 3981, along with the Payroll listing and other payments, a list of which is attached to and forms a part of the May 29, 2019 Minutes, be approved as presented.

**CARRIED.**

**10. OTHER BUSINESS**

Dundurn Rural Water Utility’s Safety Audit is to be completed shortly.

Invite Bronwyn Eyre to a meeting to discuss the high price of water.

**11. NEXT MEETING DATES**

- a. **Finance** Committee Meeting – at the call of the Chair.
- b. **HR** Committee – at the call of the Chair.
- c. **Maintenance** Committee – at the call of the Chair.
- d. **Policy** Committee – at the call of the Chair.
- e. **June 2018 regular Board Meeting** – Wednesday, June 26, 2019 – 5:00 p.m.
- f. Annual Tour – Wednesday, August 7, 2019 – 5:00 p.m.

**12. ADJOURNMENT**

6/3/2019 GRATRIX ) **THAT** this meeting be adjourned.  
Time: 7:53 p.m.

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Dwayne Heidt, Chairman

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Jason Bellina, Acting Administrator