

DUNDURN RURAL WATER UTILITY
Regular Meeting
Minutes

Wednesday March 27, 2019
5:00 p.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 410 2nd Street, Dundurn, Sask. on Wednesday March 27, 2019.

Present:

R.M. of Dundurn:	- David Aldred	
Town of Hanley	- Darice Carlson	
Town of Dundurn:	- Michael Kuzma	
R.M. of Rosedale:	- Harold Dyck	
R.V.'s of Thode & Shields:	- Dwayne Heidt (by phone)	
Elected Members at Large:	- Lloyd Gratrix	- Nelson Crowder
	- Jason Bellina, Acting Administrator	

Absent: - Michael Moncrieff - Darald Mischkolz
- Ros Arndt, Administrator

Vice Chairman, Nelson Crowder called the meeting to order at 5:08 pm

1. APPROVAL OF AGENDA

16/2019 ALDRED) **THAT** the agenda be approved as presented.

CARRIED.

2. NEW BUSINESS – OPERATIONS & MAINTENANCE REPORT

Jason reviewed the Maintenance Operational Reports, the SRC Water Sample Reports, the Daily Water Sample Reports, and the Maintenance Monthly Hours Summary as attached.

Jason reviewed the minutes from the New Building Committee held on March 5, 2019.

Dwayne discussed having the partner representatives talk to their councils to let them know we are going ahead with the Office/Shop if the price is right after we receive the tender bids.

David and Lloyd discussed the Badger Meter seminar put on by Corix Water products on March 26th. David mentioned real time reports every 15 minutes and the ability to detect water loss as well as remote shut off capability. He said they also keep data for 3 years, temperature and usage. Introductory package is \$3890 for 10 meters. They are interested in putting the big meters into pump houses. Darice suggested we ask Terry to the meeting with a financial plan.

David suggested we look into the cost of a new line locator for the Utility. Jason will get costs and have them available for the next meeting.

17/2019 KUZMA) **THAT** the Maintenance Operational Report, SRC Report, Daily Sample Report, and the Monthly Hours Summary, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

3. REVIEW OF BOARD MEETING MINUTES FROM FEBRUARY 27, 2019

18/2019 DYCK) **THAT** the minutes from the February 27, 2019 Regular Board Meeting be approved as circulated.

CARRIED.

4. BUSINESS ARISING FROM MINUTES (as stated on Agenda)

- a. Sunset Clause: Resolution to the Corporate Bylaw needs to be approved by all 5 partners.

19/2019 ALDRED) **THAT** Darice draft a letter to send to the Corporate Partners requesting to change the sunset clause in the Corporate Bylaw.

CARRIED.

5. NEW BUSINESS – CORRESPONDENCE

- a. SGI – Business Recognition Assessment
- b. Conexus – Inquiring about a loan for the New Building
- c. Resort Village of Thode – Purchase of Land for New Building & Phase I Project Costs.
- d. RM of Corman Park – Newsletter
- e. Rogers –2G Network ending December 2020
- f. Michael Moncrieff – Resignation

20/2019 ALDRED) **THAT** the Board accepted Michael Moncrieff's resignation.

21/2019 CARLSON) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

6. NEW BUSINESS - ADMINISTRATOR REPORT

22/2019 KUZMA) **THAT** the Administrator’s Report and Employee Payroll Report for the March 27, 2019 meeting, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

7. NEW BUSINESS - MONTHLY FINANCIAL REPORT

23/2019 DYCK) **THAT** the Financial Report ending February 28, 2019 which is attached to and form a part of these Minutes, be approved as presented.

CARRIED.

8. NEW BUSINESS - COMMITTEE REPORTS

Building Committee meeting - March 5, 2019 – These minutes were reviewed under the Operations & Maintenance Report.

No HR, Maintenance, Policy, or Finance Meetings were held.

9. ACCOUNTS PAYABLE REVIEW AND APPROVAL

24/2019 KUZMA) **THAT** the accounts from Cheque No. 3928 to Cheque No. 3941, along with the Payroll listing and other payments, a list of which is attached to and forms a part of the March 27, 2019 Minutes, be approved as presented.

CARRIED.

10. ANNUAL MEETING DISCUSSION - Deferred to next meeting.

<p><u>11. NEXT MEETING DATES</u></p> <ul style="list-style-type: none">a. April regular Board Meeting – April 16th, 2019 – 5:00 p.m.b. All Committee meetings – at the call of the Chair
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12. OTHER BUSINESS

Lloyd asked about reservoir storage for all our pumphouses in case of emergency. Jason will look into Government Grants available for possible reservoir storage for all 10 pumphouses.

25/2019 HEIDT) **THAT** the Board approves financing for new subscribers in the 2019 Infill Project for a 5-year term at 6% interest and **THAT** no penalty will apply if the loan is paid in full prior to the end of the term.

CARRIED.

13. ADJOURNMENT

26/2019 HEIDT) **THAT** this meeting be adjourned.
Time: 7:15 p.m.

Dwayne Heidt, Chairman

Rosalind L. Arndt, Administrator