

DUNDURN RURAL WATER UTILITY
Regular Meeting
Minutes

Wednesday, June 30, 2021
9:30 a.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 401 2nd Street, Dundurn, Sask. and via ZOOM Video Conferencing on Wednesday, June 30, 2021.

Present:

Town of Dundurn: - Andrew Servetnyk
Resort Villages of Thode & Shields: - Corey Fernets

Elected Members at Large: - Murray McArthur - Lloyd Gratrix

- Rosalind Arndt, Administrator
- Jason Bellina, Maintenance & Operations Supervisor

ATTENDED via: ZOOM Video Conferencing:

Town of Hanley: - Melissa Maddocks
Subject Matter Professional: - Michael Kuzma

ABSENT:

R.M. of Dundurn: - Jay Olyniuk
R.M. of Rosedale: - vacant

The regular meeting was called to order by Administrator, Rosalind Arndt at 9:30 a.m.

APPOINTMENT OF ACTING CHAIR FOR THIS MEETING ONLY

Corey Fernets nominated Lloyd Gratrix to act as chair for this meeting only.

CARRIED.

At this point Lloyd took over as chair.

1. APPROVAL OF AGENDA

79/2021 MADDOCKS) **THAT** the agenda be approved as presented.

CARRIED.

1. APPOINTMENT OF SUBJECT MATTER PROFESSIONAL

80/2021 MCARTHUR) **THAT** the Board appoints Michael Kuzma as Subject Matter Professional for this meeting and **THAT** Michael will be reimbursed one hundred dollars for attending this meeting.

CARRIED.

2. NEW BUSINESS – OPERATIONS & MAINTENANCE REPORT

Jason reviewed the Maintenance Operational Report, the SRC Water Sample Report, the Daily Water Sample Reports and the Maintenance Monthly Hours Summary as attached.

Jason will prepare a report on the valve that was replaced in Beaver Creek. He will follow up with our Engineer and our Contractor.

81/2021 SERVETNYK) **THAT** the Maintenance Operational Report, the SRC Water Sample Report, the Daily Water Sample Reports and the Maintenance Monthly Hours Summary which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

2.f. DISCUSSION ON ANNUAL TOUR

Jason and Rosalind will plan our annual tour. As we now have new Board members, this year we will tour our pump houses and drive through some of our sub-divisions. The tour will be held **Wednesday, July 28, 2021** starting at noon.

10:12 a.m. – Jason Bellina left the meeting.

7. NEW BUSINESS – MONTHLY FINANCIAL REPORT

Michael Kuzma reviewed the complete Financial Report. Michael asked that a valuation be obtained for our new building.

82/2021 FERNETS) **THAT** the Financial Reports ending May 31, 2021 as presented by Michael Kuzma, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

5. NEW BUSINESS – CORRESPONDENCE

- a. Water Security Agency – Official Copy of Permit Renewal effective July 1, 2021
- b. SaskPower – Net Metering Agreement
- c. SGI – 2021 Rebates
- d. RM of Corman Park – Discretionary Use Comment Sheet

- e. RM of Rosedale – Motion to appoint Harold Dyck as DRWU Representative
- f. Resort Village of Shields – SaskWater Levy
- g. SaskWater email – Reply to Resort Village of Shields letter
- h. Resort Village of Thode – Email response to request for Customer Inventory

83/2021 MADDOCKS) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

3. REVIEW OF BOARD MEETING MINUTES FROM May 26, 2021.

84/2021 GRATRIX) **THAT** the minutes from the May 26, 2021 meeting be approved as circulated.

CARRIED.

4. BUSINESS ARISING FROM PREVIOUS MINUTES (as stated on Agenda)

4.a. Mutual Aid Agreement

The signed Mutual Aid agreement has been received from all parties and forwarded back to the Towns of Dundurn and Hanley and the Resort Villages of Thode and Shields.

4.b. FCM Grant Information

Corey stated that he will continue to monitor if we qualify for the grant.

6. NEW BUSINESS – ADMINISTRATOR REPORT

85/2021 MADDOCKS) **THAT** the Administrator’s Report and Employee Payroll Report for the June 30, 2021 meeting, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

86/2021 MCARTHUR) **THAT** the 2020 Annual Financial Report (Auditor’s statement) be added to the web-site.

CARRIED.

The Board reviewed the assessment notice received from the Town of Dundurn for our new office/shop. Rosalind submitted an appeal to the town as we are a controlled corporation formed through the municipalities.

8. NEW BUSINESS – COMMITTEE REPORTS

No Committee Meetings were held in the past month.

9. ACCOUNTS PAYABLE REVIEW AND APPROVAL

87/2021 SERVETNYK) **THAT** the accounts from Cheque No. 4531 to Cheque No. 4555, along with other payments, a list of which is attached to and forms a part of the June 30, 2021 Minutes, be approved as presented.

CARRIED.

10. OTHER BUSINESS

No other business was presented at this meeting.

11. NEXT MEETING DATES

Until further notice, the Board has agreed to start the monthly meetings at **9:30 a.m.**

- a. **Annual Tour** – Wednesday, July 28, 2021 starting at noon
- b. **August Board meeting** – Wednesday, August 25, 2021 – 9:30 a.m.
- c. **Annual Meeting** – postponed.
- d. **HR Committee** – at the call of the chair
- e. **Finance Committee** – July or August to review Budget
- f. **Maintenance Committee** – at the call of the Chair
- g. **Policy Committee** – at the call of the Chair

12. ADJOURNMENT

88/2021 FERNETS) **THAT** this meeting be adjourned.
Time: 11:59 p.m.

Lloyd Gratrix, Acting Chair

Rosalind Arndt, Administrator