

DUNDURN RURAL WATER UTILITY
Regular Meeting
Minutes

Wednesday, June 26, 2019
5:00 p.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 410 2nd Street, Dundurn, Sask. on Wednesday, June 26, 2019.

Present:

R.M. of Dundurn:	- David Aldred	
Town of Hanley:	- Darice Carlson	
Town of Dundurn:	- Michael Kuzma	
R.M. of Rosedale:	- Harold Dyck	
R.V.'s of Thode & Shields:	- Dwayne Heidt	
Elected Members at Large:	- Lloyd Gratrix	- Nelson Crowder
	- Norm Osback	-
		- Rosalind Arndt, Administrator

Absent: - Murray McArthur, R.M. of Dundurn

The regular meeting was called to order by Chairman, Dwayne Heidt at 5:02 p.m.

1. APPROVAL OF AGENDA

64/2019 OSBACK) **THAT** the agenda be approved as changed.

CARRIED.

An email from our legal counsel will be added under Business Arising.

2. 5:15 p.m. – Delegation, Wayne Stus and Alan Otterbein, Meewasin Valley Authority.

Wayne thanked the Board for the opportunity to speak to Board and staff. Wayne explained that Meewasin is a Conservation Agency – not-for-profit organization. Back in 2012, Meewasin received a quote to install the water right into the building. Wayne explained there was no budget for approval of the project at that time. In November of 2018, the current well was unable to be used – sediment was coming into water lines. Wayne requested an updated quote. Rosalind reviewed a map showing the possible new water line connection. Wayne and Alan will review updated information with their Board.

5:32 p.m. – Delegation left the meeting.

3. NEW BUSINESS – OPERATIONS & MAINTENANCE REPORT

Jason reviewed the Maintenance Operational Reports, the SRC Water Sample Reports, the Daily Water Samples Reports and the Maintenance Monthly Hours Summaries as attached.

65/2019 DYCK) **THAT** the Maintenance Operational Report, SRC Water Sample Report, Daily Water Sample Reports and the Maintenance Monthly Hours Summary which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

Jason and Rosalind reviewed the tentative schedule for the Annual Tour with the Board.

9. NEW BUSINESS – COMMITTEE REPORTS

Dwayne and Jason reviewed minutes from the Building Committee meeting for the new office building. Other discussion was also held.

66/2019 CROWDER) **THAT** the Board accepts the NEW Building Committee report.

CARRIED.

8. NEW BUSINESS – MONTHLY FINANCIAL REPORT

67/2019 CROWDER) **THAT** the Financial Report ending May 31, 2019 which is attached to and form a part of these Minutes, be approved as presented.

CARRIED.

4. REVIEW OF BOARD MEETING MINUTES FROM MAY 29, 2019

68/2019 KUZMA) **THAT** the minutes from the May 29, 2019 meeting be approved as circulated.

CARRIED.

5. BUSINESS ARISING FROM MINUTES (as stated on Agenda)

- a. Sunset Clause Letter – Town of Dundurn
- b. Bronwyn Eyre Update – be on agenda to meet at earliest convenience when an available time is open.
- c. Email from legal counsel re: 101088598 Sask. Ltd.

69/2019 KUZMA) **THAT** if 101088598 Sask. Ltd. withdraws the action in Q.B. 1490 of 2018 for recovery of its deposit of \$92,000.00, the Dundurn Rural Water Utility would consent to the withdrawal without costs.

CARRIED UNANIMOUSLY.

6:20 p.m. - Mike Kuzma left the meeting.

6. NEW BUSINESS – CORRESPONDENCE

- a. SaskTel – Faster Internet Available in the Town of Dundurn
Rosalind will investigate costs for the faster internet
- b. Town of Hanley – Telmatik – Alert & Notification Messaging System
Rosalind will check into the Telmatik program as a possible “Talk Mail” system.

70/2019 DYCK) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

7. NEW BUSINESS – ADMINISTRATOR REPORT

71/2019 DYCK) **THAT** the Administrator’s Report and Employee Payroll Report for the June 26, 2019 meeting, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

Rosalind will provide a copy of the Pump House #1 power bill from May of 2018 and May of 2019 for the next Board meeting.

9. NEW BUSINESS – COMMITTEE REPORTS

New Building Committee – reviewed under Maintenance Report

Maintenance, Finance, Policy and HR Committees

Maintenance, Finance, Policy and HR Committees – No meetings held

10. ACCOUNTS PAYABLE REVIEW AND APPROVAL

72/2019 CROWDER) **THAT** the accounts from Cheque No. 3982 to Cheque No. 4003, along with the Payroll listing and other payments, a list of which is attached to and forms a part of the June 26, 2019 Minutes, be approved as presented.

CARRIED.

11. OTHER BUSINESS

12. NEXT MEETING DATES

- a. **HR** Committee – Tuesday, July 9, 2019 – 10:00 a.m.
- b. **Finance** Committee Meeting – at the call of the Chair.
- c. **Maintenance** Committee – at the call of the Chair.
- d. **Policy** Committee – at the call of the Chair.
- e. **July 2018 regular Board Meeting** – no meeting will be held.
- f. Annual Tour – Wednesday, August 7, 2019 – 12:00 p.m.
- g. August 2019 regular Board Meeting - Wednesday, August 28, 2019 – 5:00 p.m.

13. ADJOURNMENT

73/2019 GRATRIX

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THAT this meeting be adjourned.
Time: 6:55 p.m.

Dwayne Heidt, Chairman

Rosalind Arndt, Administrator