

DUNDURN RURAL WATER UTILITY
Regular Meeting
Minutes

Wednesday, June 22, 2022
9:15 a.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 401 2nd Street, Dundurn, Sask. On Wednesday, June 22, 2022.

Present:

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| Town of Dundurn: | - Matt Jurkiewicz |
| Resort Villages of Shields & Thode: | - Corey Fernets |
| Elected Members at Large: | - Lloyd Gratrix - Murray McArthur |
| | - Jerry Mulder |
| | - Rosalind Arndt, Administrator |
| | - Brody Richmond, Maintenance & Operations Technician |

ATTENDED via ZOOM Video Conferencing:

- Michael Kuzma, Elected Member at Large

Absent:

- Nick Patkau, R.M. of Rosedale
- Melissa Maddocks, Town of Hanley
- Ryan McGinn, R.M. of Dundurn

The Regular meeting was called to order by Chair, Lloyd Gratrix at 9:18 a.m.

1. APPROVAL OF AGENDA

68/2022 KUZMA) **THAT** the agenda be approved as presented.

CARRIED.

2. NEW BUSINESS – OPERATIONS & MAINTENANCE REPORT

In Jason’s absence, Brody Richmond reviewed the Maintenance Operational Report, the SRC Water Sample Report, the Daily Water Sample Reports and the Maintenance Monthly Hours Summary as attached.

The Board discussed holding their annual tour once again in July.

It will be held **Wednesday, July 13th** starting at noon. Jason and Rosalind will work out the details.

69/2022 MCARTHUR) **THAT** the Maintenance Operational Report, the SRC Water Sample Report, the Daily Water Sample Reports and the Maintenance Monthly Hours Summary, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

9:38 a.m. – Brody Richmond left the meeting.

3.a. REVIEW OF MINUTES FROM MAY 25, 2022

70/2022 JURKIEWICZ) **THAT** the minutes from the May 25, 2022 board meeting be approved as circulated.

CARRIED.

3.b. REVIEW OF MINUTES FROM JUNE 1, 2022

71/2022 FERNETS) **THAT** the minutes from the June 1, 2022 special meeting be approved as circulated.

CARRIED.

4. BUSINESS ARISING FROM PREVIOUS MINUTES (as stated on Agenda)

- a. City of Saskatoon Update – grandfathering charges
- b. Badger Meter Update – updated letter for signing

5. NEW BUSINESS – CORRESPONDENCE

- a. South East Concept Plan – Stakeholder Event
- b. RBC – Update on Monthly Bank Fees
- c. Manulife – Update on Brian McNutt
- d. SaskPower – Net Metering Agreements
- e. Badger Meter – updated letter
- f. R.M. of Corman Park – Discretionary Use Comment Sheet
- g. SGI – 2022 Rebates

72/2022 MULDER) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

6.a. and 6.b. NEW BUSINESS – ADMINISTRATOR REPORT / EMPLOYEE REPORT

73/2022 KUZMA) **THAT** the Administrator’s Report and Employee Payroll Reports for the June 22, 2022 meeting, which is attached to and form a part of these Minutes, be approved as presented.

CARRIED.

7. NEW BUSINESS – MONTHLY FINANCIAL REPORT

Michael reviewed the complete Financial Report for May, 2022.

74/2022 GRATRIX) **THAT** the Financial Report for May, 2022 as presented by Michael Kuzma, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

9. NEW BUSINESS – COMMITTEE REPORTS

The Board reviewed the minutes from the HR Committee meetings held May 30th and June 20th, 2022.

The Board reviewed the minutes of the Policy Committee. The Board will continue to review the Utility Procedures Bylaw.

75/2022 MCARTHUR) **THAT** the Board approve the HR Minutes from May 30th and June 20th, 2022 and the Policy Committee Minutes from June 09, 2022.

CARRIED.

9. ACCOUNTS PAYABLE REVIEW AND APPROVAL

76/2022 JURKIEWICZ) **THAT** the accounts from Cheque No. 4807 to Cheque No. 4829, along with other payments, a list of which is attached to and forms a part of the June 22, 2022 Minutes, be approved as presented.

CARRIED.

10. OTHER BUSINESS

The Board reviewed Accounts 00341, 00343,00345,00336,00347,00349,00350,00354,00355, 00356 and 00365 regarding outstanding interest charges. The Board will be willing to consider the interest matter once the initial investment has been paid in full.

10. NEXT MEETING DATES

Until further notice, the Board has agreed to start the monthly meetings at **9:15 a.m.**

- a. **ANNUAL TOUR** - July 13, 2022 – Annual tour for Board and Staff starting at noon.
- b. NO July Board meeting.
- c. **August Board Meeting** - Wednesday, August 24, 2022 – 9:15 a.m.
- d. **Finance** Committee – Budget review will be held in July
- e. **Policy** Committee – at the call of the Chair
- f. **HR** Committee – at the call of the Chair
- g. **Maintenance** Committee – at the call of the Chair

13. ADJOURNMENT

77/2022 MCARTHUR) **THAT** this meeting be adjourned.
Time: 10:55 a.m.

Lloyd Gratrix, Chair

Rosalind Arndt, Administrator