

DUNDURN RURAL WATER UTILITY
Regular Meeting (2)
Minutes

Wednesday, June 01, 2022
9:15 a.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 401 2nd Street, Dundurn, Sask. on Wednesday, June 01, 2022.

Present:

Town of Dundurn: - Matt Jurkiewicz

R.M. of Rosedale: - Nick Patkau

Resort Villages of Thode & Shields: - Corey Fernets

Elected Members at Large: - Lloyd Gratrix - Murray McArthur
- Jerry Mulder

- Rosalind Arndt, Administrator

ATTENDED via ZOOM Video Conferencing:

- Michael Kuzma, Elected Member at Large
- Melissa Maddocks, Town of Hanley

Absent: - Ryan McGinn, R.M. of Dundurn

The regular meeting was called to order by Chair, Lloyd Gratrix at 9:15 a.m.

1. APPROVAL OF AGENDA

68/2022 KUZMA) **THAT** the agenda be approved as presented.

CARRIED.

2.a. REVIEW OF MINUTES FROM April 27, 2022

69/2022 JURKIEWICZ) **THAT** the minutes from the April 27, 2022 board meeting be approved as circulated.

CARRIED.

2.b. REVIEW OF MINUTES FROM MAY 04, 2022 - AGM

70/2022 MCARTHUR) **THAT** the minutes from the May 4, 2022 AGM be approved for information only.

CARRIED.

3. BUSINESS ARISING FROM PREVIOUS MINUTES (as stated on Agenda)

a. Edgemont Estates

Matt reviewed the ZOOM call held with Darren Hagen and Lee Warman for the Edgemont Estates East project.

b. South Floral Water Corporation

Jason has worked out a sampling schedule with South Floral Water Corporation.

4. NEW BUSINESS – CORRESPONDENCE

- a. Realty Executives – Request for Change to Zoning
- b. Michael Kuzma / EY involvement and role

71/2022 PATKAU) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

5.a. and 5.b. NEW BUSINESS – ADMINISTRATOR REPORT / EMPLOYEE REPORT

Rosalind read the letter received from Badger regarding the endpoint and firmware upgrade matter. Clarification will be asked of Badger regarding the agreement to release any current or future legal claims.

72/2022 MULDER) **THAT** the Administrator’s Report and Employee Payroll Reports for the June 01, 2022 meeting, which is attached to and form a part of these Minutes, be approved as presented.

CARRIED.

5.c. NEW BUSINESS – CITY OF SASKATOON - LEVY

73/2022 KUZMA) **THAT** Policy 350-1, a Policy to implement the City of Saskatoon Residential Offsite Service Primary Watermain Levy be approved and added to the Policy Manual.

Corey Fernets requested a recorded vote.

For: Melissa Maddocks, Nick Patkau, Matt Jurkiewicz, Lloyd Gratrix, Murray McArthur, Jerry Mulder, Michael Kuzma

Against: Corey Fernets

The current Application for Water Service for a New Water Connection and Subscriber Agreement will be updated with this Policy.

5.d. NEW BUSINESS – SHREDDING CLOSED FILES

Rosalind explained that all Subscriber records (current or closed) have an electronic file. All information of the closed files has been checked and scanned. The office is inquiring if closed Subscriber files that are eight years or older be shredded.

74/2022 JURKIEWICZ) **THAT** the Board authorize the office staff to shred past Subscriber Records as per the attached listing.

CARRIED.

6. NEW BUSINESS – MONTHLY FINANCIAL REPORT

Michael Kuzma reviewed the complete Financial Report for April 2022.

75/2022 MCARTHUR) **THAT** the Financial Report for April 2022 as presented by Michael Kuzma, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

7. NEW BUSINESS – COMMITTEE REPORTS

The minutes from the May 17 HR Committee meeting were reviewed.

76/2022 FERNETS) **THAT** the Board approve the HR minutes from the May 17, 2022 meeting as circulated.

CARRIED.

No other Committee meetings were held.

8. ACCOUNTS PAYABLE REVIEW AND APPROVAL

77/2022 MADDOCKS) **THAT** the accounts from Cheque No. 4788 to Cheque No. 4806, along with other payments, a list of which is attached to and forms a part of the June 01, 2022 Minutes, be approved as presented.

CARRIED.

9. OTHER BUSINESS

No other business was discussed at this meeting.

10. NEXT MEETING DATES

Until further notice, the Board has agreed to start the monthly meetings at **9:15 a.m.**

- a. **Policy** Committee – Thursday, June 9, 2022 – 9:15 a.m.
- b. **HR** Committee – Monday, June 20, 2022 – 4:15 p.m.
- c. **June Board Meeting** - Wednesday, June 22, 2022 – 9:15 a.m.
- d. **Maintenance** Committee – at the call of the Chair
- e. **Finance** Committee – at the call of the Chair

11. ADJOURNMENT

78/2022 PATKAU) **THAT** this meeting be adjourned.
Time: 11:10 a.m.

Lloyd Gratrix, Chair

Rosalind Arndt, Administrator